



Certification of Health Care Provider for
Employee Serious Health Condition
(Family and Medical Leave Act)

1 Employee Information

Form fields for Employee Information: First Name, MI, Last Name, Claim Number, Social Security Number, Date of Birth, Gender, Employer's Name, Control Number.

By the signature below, I give permission to my health care provider to clarify information regarding the clinical reason for me to take time from work as described within this document. I understand that the required information, if not provided by the due date may result in my leave not being approved or other action by my employer.

Signature line with 'X' and Date Signed (MM DD YYYY) field.

2 Instructions to the HEALTH CARE PROVIDER

All medical facts must be provided by the treating physician. Documentation must be provided in English or be accompanied by a translation of medical facts. Please attach written statements to this form if more space is needed. Your signature is required on the last page of this form.

Your patient has requested leave under the FMLA. Answer, fully and completely, all applicable parts below. Several questions seek a response as to the frequency and length of a condition, treatments, etc. Your answer should be your best estimate based upon your medical knowledge, experience, and examination of the patient. Limit your responses to the condition for which the employee is seeking absence from work. Be as specific as you can; terms such as "Lifetime," "Unknown," or "As Needed" may not be sufficient to determine FMLA coverage. Without sufficient medical fact, this form will be returned as incomplete.

Which of the following best describes your patient's medical condition?

Form fields for medical condition: Injury, Pregnancy, Estimated Delivery Date, Illness, Actual Delivery Date.

In the space provided below, please describe relevant medical facts, if any, related to the condition for which the employee seeks leave from work (i.e., pregnancy complications, or any regimen of continuing treatment such as the use of specialized equipment).

What is the approximate date the condition commenced? (MM DD YYYY)

What is the expected duration the condition will last? (MM DD YYYY)

Will the patient need treatment visits at least twice per year due to this condition? Yes No

Was medication prescribed that may not be obtained over the counter? Yes No

Was the patient admitted for an overnight stay in a hospital, hospice, or residential medical care facility? Yes No

Dates of admission: Date Admitted (MM DD YYYY) Date Discharged (MM DD YYYY)

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First Name MI Last Name Claim Number

2 Instructions to the HEALTH CARE PROVIDER (cont'd)

Dates you treated the patient for this condition: First Visit (MM DD YYYY) Last Visit (MM DD YYYY) Next Visit (MM DD YYYY)

Are there any other treating physicians or consultants involved in your patient's care? Yes No

Job Restriction Details:

Were you provided with a job description for your patient, or did you discuss the essential functions of their job? Yes No

During their absence, what job function(s) is/was your patient unable to perform due to this medical condition? Please use the space provided below for your response.

Absence From Work Details:

Please list only dates/times it is medically necessary for the patient to be absent from work due to this medical condition. The patient's medical history and your knowledge of the condition should be used to provide an estimated absence need. If the end date is unknown, provide the next office visit for reevaluation. Forms marked as "Lifetime," "Unknown," or "As Needed" will be returned as incomplete.

Which of the following best describes the absence pattern? (check all that apply)

- Single Continuous Absence Short-term Episodic Absences Chronic or Lifelong Absences (Minimum of 2 office visits per year required.)

Please describe the expected absence from work needed:

Single Continuous Absence Period Start Date (MM DD YYYY) End Date (MM DD YYYY)

- Foreseeable (i.e., appointments, therapy) Unforeseeable (i.e., flare-ups) Both, foreseeable and unforeseeable

INTERMITTENT ABSENCE DETAILS: Provide an estimate of the frequency and the length of related incapacity or scheduled appointments that the patient may have.

FREQUENCY: ___ Times per ___ week, or ___ month, or ___ year (check only 1)

LENGTH: ___ minute(s), ___ hour(s) or ___ full day(s) per episode

Example:

FREQUENCY: 3 Times per ___ week, or X month, or ___ year (check only 1)

LENGTH: ___ minute(s), 2 hour(s) or ___ full day(s) per episode

REMINDER: Include necessary time for travel. "Lifetime," "Unknown," "As Needed," or the like, will be returned as incomplete information.

For approximately how long will your patient need the intermittent time away from work outlined above? An estimation must be provided.

Start Date (MM DD YYYY) End Date (MM DD YYYY)

In the space provided below, please list any past or future absence dates due to treatments, recovery, flare-ups, and travel time due to this medical condition. Provide any additional relevant information specific to the need for the patient to take time away from work.





First Name

MI

Last Name

Claim Number

2 Instructions to the HEALTH CARE PROVIDER (cont'd)

Physician First Name

Physician Last Name

Physician Area of Specialty (i.e., General Practitioner, Oncologist, Obstetrician)

Office Phone Number

Office Fax Number

Office Address

Suite

City

State

ZIP Code

Please Read.

GINA Disclaimer: The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of an individual or family member, except as specifically allowed by this law. To comply with this law, we are asking that you not provide any genetic information when responding to this request for medical information. "Genetic Information" as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Fraud Notice: Any person who knowingly and with intent to injure, defraud, or deceive any insurance company or other person, or knowing that he is facilitating commission of a fraud, submits incomplete, false, fraudulent, deceptive or misleading facts or information when filing an insurance application or a statement of claim for payment of a loss or benefit commits a fraudulent insurance act, is/may be guilty of a crime and may be prosecuted and punished under state law. Penalties may include fines, civil damages and criminal penalties, including confinement in prison. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant or if the applicant conceals, for the purpose of misleading, information concerning any fact material thereto.

I have read and understand all of the terms and conditions of the above fraud notice and disclaimer and also certify that all of the above statements on this form are true.

X

Treating Health Care Provider

Date Signed (MM DD YYYY)

